

MEETING OF UTTLESFORD FUTURES held at 2.00 pm at the COUNCIL OFFICES SAFFRON WALDEN on 19 FEBRUARY 2007

Present:- Councillor David Morson – Chairman.
Councillor Jan Menell and Jane Elsom, Mick Purkiss, Steve Rhenius, Helen Rodgers and Alex Stewart (UDC), Dale Atkins, Alison Cowie, Catherine O’Connell and Caroline Skinner (PCT), Yvette Wetton (ECC), Paul Taylor and Amanda Montague (LSC Essex), Hamish McLiwrick (UALC), Councillor Ray Gooding (Essex County Council), Paul Garland (LA21), Graham Fletcher (Federation of Small Businesses), David Westcott (CVSU), Margaret Shanks (CVSU) and Paul Bowers (ECFRS).

F1 APOLOGIES AND WELCOME

Apologies for absence were received from Councillors Catherine Dean and Barbara Hughes and from Colin Steele and Mark Murphy.

The Chairman welcomed to the meeting Helen Rodgers who had recently been appointed as the Council’s Economic Development Manager.

F2 MINUTES

The Minutes of the meeting of the Management Team held on 28 November 2006 and 6 February 2007 and of the Board Meeting held on 26 October 2006 were agreed as correct records.

Alex Stewart reported that the funding for the Sexual Health Worker’s post had been lost and he asked the Board to reinstate the sum of £4,100 to fund this post.

AGREED that the sum of £4,100 be provided to help fund the Sexual Health Worker’s post.

Councillor Morson pointed out that the County Council would be paying the sum of £45,000 up front from the LAA reward money in 2007/08.

Alex Stewart reported that the Sustainable Communities document would be considered at the next meeting.

F3 ROLES AND RESPONSIBILITIES

The Group considered a detailed paper setting out the suggested role of community representatives, diversity forum representatives and the Vice Chair of the Board. Hamish McLiwrick suggested some minor alterations to the text in the role of community representatives and it was

AGREED that the roles as reported to the meeting and as amended be adopted.

F4

DELIVERING PARTNERSHIP WORKING IN UTTLESFORD

The Group considered a report which had been submitted to the Council's Strategic Partnership Reference Group which provided an update on key elements to delivering successful partnership working in Uttlesford and identified further activities to be undertaken.

The Chairman also referred to the new White Paper which would have 35 central targets and added that the Group would also need to identify local needs and set appropriate local targets.

AGREED that the developments in partnership activities be noted.

The Chairman also referred to a letter from the Chief Executive of the Essex PCT stressing the importance of the links with the three district councils. The Chairman said that the Council had nominated Jan Menell to represent the Council at PCT meetings. However, the precise role of these representatives still had to be determined.

The PCT representatives confirmed that a wide range of involvement at its meetings would be welcomed. Councillor Menell thanked the PCT representatives and referred to the history of excellent working relationships between the Council and the PCT.

David Westcott concluded that there was a need to ensure proper funding for the voluntary sector if things were to be achieved.

F5

UPDATES FROM WORKING GROUPS

The Chairman thanked the working groups for their input at the 2006 Summit.

(i) Environment Working Group

Paul Garland submitted a detailed report which explained that the remit of this Working Party would be to progress the LAA issues which had an environmental implication, specifically to reduce Uttlesford's environmental footprint, and to address the environmental issues in the community strategy.

He explained that the four inter related aspects of ecologically sustainable development were:

- Eco design
- Localisation
- Resilience
- Eco literacy

His report set out the principal areas of concern and explained how the Working Party would address these issues. He concluded that people were needed on the Group who were experts in their field and could make informed decisions. Other representatives of the Group suggested that there should be

links with the National Trust and the Road Safety Officer in relation to transport to school issues. Councillor Ray Gooding said that the County Council were currently looking at pathfinder status and new transport to school policies.

(ii) Economic Development Working Group

It was noted that the terms of reference purposes and aims had been discussed at the last meeting and these would be submitted for agreement at the next meeting.

(iii) Safer, Stronger Working Group

Paul Bowers said that the focus this year was on performance management. He said that overall performance was very good and only two areas were below target.

(iv) Children and Young People's Group

It was reported that common assessment framework training was taking place and a network was being established. It was also noted that a children's centre was likely to be set up at the Stansted Youth Centre in 2008 and appropriate funding had been provided.

(v) Healthier Communities Older People's Group

Steven Rhenius and Caroline Skinner said that the three areas being looked at were obesity, smoking and admissions avoidance for hospitals and care homes. They made a detailed power point presentation setting out the problems and possible interventions.

F4 GO-EAST REPORT ON ESSEX LAA

It was noted that Go-East had agreed an amber assessment for overall progress and a green assessment for direction of travel for the first six months of the agreement. This was considered to be particularly encouraging at such an early stage in the development of the Essex LAA.

F5 LSP/BCE FUNDING BID

Alex Stewart reported that a capacity building bid had been made to Go-East and a further report would be submitted to the next meeting.

F6 JOINT LSP WORKING ACROSS WEST ESSEX

Yvette Wetton emphasised the importance of joint working across the West Essex area. There has been a meeting arranged with LSP lead officers, ECC and PCT representatives from each of the Districts with the West Essex area to share good practice and discuss relevant issues.

F7 **DIRECTORY OF SERVICES FOR OLDER PEOPLE**

Margaret Shanks said that the directory which was available in paper copy and electronically provided information that helped older people in Uttlesford become more aware of what was available to them within the local area and thereby encouraged social interaction and self help. She said that the three year funding was coming to an end and asked if the Group would consider continued funding for this work. David Westcott reported that the Management Committee supported this bid.

AGREED that funding be provided for 2007 and 2008 and the matter be reviewed to assess how well the directory was being used.

F8 **AGM**

It was agreed that the next meeting on 4 June 2007 would be the Annual General Meeting.

F9 **COMPACT**

Alex Stewart would report further on this at a future meeting.

F10 **BUDGET**

Details of the current budgetary position were submitted and it was noted that the balance available at 1 February 2007 was £23,023.14.

Alex Stewart said that he had made the assumption that contributions for 2007/08 would be at the same level.

F11 **ADMINISTRATION**

David Westcott asked if it was possible to ensure that when items were emailed separately they were cross referenced to the agenda item numbers.

F12 **MEMBERSHIP**

Paul Taylor introduced Amanda Montague, the Partnership's Manager, and proposed that she should be the representative of the LSC Essex at future meetings.

AGREED that Amanda Montague be confirmed as a member of the Group.

F13 **FUTURE MEETINGS**

4 June 2007 at 2.00 pm (AGM).
28 August 2007 at 2.00 pm.

The meeting ended at 3.50 pm. Page 4